LOCAL GOVERNMENT HEALTH INSURANCE BOARD

Roger Rendleman
Chairman

William L. Ashmore
CEO

April 2, 2019

M E M O R A N D U M

TO: Local Government Units

FROM: James J. Bradford, COO
             Local Government Health Insurance Board

SUBJECT: Payments to the LGHIB

After the Local Government Health Insurance Board was created by the Alabama Legislature in 2015 to administer the Local Government Health Insurance Plan, some units who remit payment via check have continued to make these checks payable to the former plan administrator, the State Employees' Insurance Board.

Effective immediately, if your unit pays its invoice from the Local Government Health Insurance Board by check, please make your check payable to the "Local Government Health Insurance Board" and include the invoice's payment stub. This will ensure your unit's payment will process accurately and as quickly as possible.

For a more convenient payment option, the LGHIB offers automatic bank draft. With this payment option, your unit's monthly invoice will be automatically deducted from your unit's checking account on the first business day of the month. To enroll in this free service, please complete the enclosed enrollment form, include a voided check, and mail both items to the LGHIB at the below address.

Local Government Health Insurance Board
Attn: Accounting
PO Box 304900
Montgomery, AL 36130-4900